

## **Oxford-McGill-Zurich Partnership in Neuroscience**

### **Policy, Organisation and Guidelines**

#### **General Principles**

The XXI Century has already witnessed impressive advances in the brain sciences made possible by new research initiatives based on national partnerships and international collaborations. McGill, Oxford and the University of Zurich/ETH are universities of high international standing, and as such, their faculties can make important contributions to joint projects with other elite universities.

On 29 May 2017, Brain@McGill, the Neuroscience Center Zurich (ZNZ) and Oxford Neuroscience extended their Partnership in Neuroscience for the next five years.

Under the agreement, researchers are expected to leverage the seed funding obtained from the partnership to apply for external research grants. This outcome remains one of the key objectives of this collaborative program and is evaluated as such at the reporting stage.

Student mobility and training are also an integral part of this joint program. By providing a framework to promote and sustain ambitious research projects in emerging fields of neuroscience, the agreement facilitates exciting new international synergies and exchanges, exposing researchers to different scientific cultures. Such partnerships also help to move research forward at a faster pace and maximize research opportunities and support.

Applications may be made in two categories, 'pilot projects' and 'joint workshops'.

#### **Call for Joint Project Proposals**

Joint applications may originate from any two or all three of the partner institutions.

Projects may encompass any area relevant to the nervous system and its disorders. Preference is given to those pursuing new, innovative, or high-risk collaborative projects.

Where appropriate, applicants should consider the potential translational outputs of their project e.g. novel targets, *in vitro/in vivo* models, diagnostics, biomarkers and the development of novel therapies/interventions. In such cases, the potential application to the understanding and/or treatment of neurologic and mental health disorders in humans should be clearly outlined in the application.

Research projects should be new initiatives and funding will not be provided to extend existing awards/fellowships. Proposals should show scientific excellence with a clear evidence of added value and synergy between the groups of the partner institutions.

Pilot projects can explore the feasibility of a new approach or research path and may have duration of up to one year. These may take the form of a staff, graduate or postgraduate student exchange. However, undergraduate student exchanges will not be supported. The

objective of a pilot project would be to generate preliminary data that will be used to support external research grant applications which should be submitted within six to twelve months after the completion of the project. The maximum amount that can be requested for a pilot project is C\$30,000 or the equivalent in £GB/SFr. The budget will usually be split evenly between partners covering the activities of their own participating groups.

High risk approaches will be considered. In these cases risk will be evaluated against the potential to deliver ground breaking results.

### **Call for Joint Workshops**

To discuss areas of potential collaboration, where Oxford, McGill and ZNZ research teams present their own data and showcase their own research capabilities. The maximum amount that can be requested for a workshop is C\$10,000 or the equivalent in £GB/SFr.

### **Time Line**

- Call for Pilot Projects and Workshops Announced: 21<sup>st</sup> March 2018
- Application Deadline: Friday, 1<sup>st</sup> June 2018
- Decision Expected by: Tuesday, 29<sup>th</sup> June 2018

### **Relative Distribution of Awards**

The distribution of awards will be decided on the basis of the scientific merit of the applications and the strategic objectives of the partnership as agreed at that time. The distribution of awards between each partner will be subject to the availability of sufficient funds available at the partner institutions.

Funds for successful applications will be allocated by the partner institutions involved in each award. The basis for the allocation of funding between institutions will be agreed by the steering committee.

If an applicant had been awarded by this program in an earlier call, a project report must have been sent after the termination of the earlier project (see "Reporting" below) to be eligible for this current call.

### **Application Procedure**

Application forms are provided in appendix 1. Applications should include a completed application form, CVs of each investigator and budget breakdown. The budget breakdown should include a proposed breakdown of costs between the partner institutions, and should include all matching contributions to the project (personnel, equipment, consumables, etc).

The current exchange rate, at the time of application, will be used for all cost calculations.

## **Assessment Procedure**

Each partner institution will establish a committee of approximately 3-5 senior researchers to evaluate proposals. Each proposal will be evaluated by the committees of the institutions involved in the proposed project. Partner institutions that are not involved in the proposal will not ordinarily be involved in the review process at this stage. Proposals will be evaluated on the basis of the assessment criteria provided in appendix 2. Applicants may not take part in the review of their own proposals.

The results of each institution's evaluation will be provided to the steering committee members representing the partnership at that institution, who may choose to seek further scientific expert advice if it is deemed necessary. It may be possible to ask applicants to resubmit, taking into account the reviewer's comments.

Funding decisions will be made by the steering committee. These may take into account the longer term strategic objectives of the partnership as agreed at that time; or any other factors deemed appropriate. The panel's decision will be final and there will be no appeal procedure.

Review committee comments will not be made available to applicants, unless they are invited to revise and resubmit their proposal. However, the committee may wish to provide feedback if it is deemed as this will assist the development of early career researchers.

## **Reporting**

At project end, pilot projects and workshops should provide a brief (normally 1 page max) report detailing achievements. This should highlight key results, potential impacts of continued research in the area, student mobility, abstracts, talks at scientific meetings, funding applications, publications in preparation and any media highlights.

Any publications generated as a result of an award must acknowledge the partnership specifically referring to support from 'The Oxford-McGill-Zurich Partnership in Neuroscience'. Investigators should update the partnership coordinators on the progress of publications arising from these awards.

Should a project cease for any reason, including project end, unspent funds will be returned to the partnership.

**Appendix 1 Application form**

**Oxford McGill Zurich Partnership in Neuroscience  
Application for Workshop/Pilot Project Funding**

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|                       |  |
|-----------------------|--|
| Title of the proposal |  |
|-----------------------|--|

**Oxford Applicant Details**

|                              | Name, Position, Department | E-mail and phone number |
|------------------------------|----------------------------|-------------------------|
| Principal Investigator       |                            |                         |
| Co-PI (if applicable)        |                            |                         |
| Co-applicant (if applicable) |                            |                         |
| Co-applicant (if applicable) |                            |                         |
| Co-applicant (if applicable) |                            |                         |

**McGill Applicant Details**

|                              | Name, Position, Department | E-mail and phone number |
|------------------------------|----------------------------|-------------------------|
| Principal Investigator       |                            |                         |
| Co-PI (if applicable)        |                            |                         |
| Co-applicant (if applicable) |                            |                         |
| Co-applicant (if applicable) |                            |                         |
| Co-applicant (if applicable) |                            |                         |

**ZNZ Applicant Details**

|                        | Name, Position, Department | E-mail and phone number |
|------------------------|----------------------------|-------------------------|
| Principal Investigator |                            |                         |
| Co-PI (if applicable)  |                            |                         |

|                                 |  |  |
|---------------------------------|--|--|
| Co-applicant<br>(if applicable) |  |  |
| Co-applicant<br>(if applicable) |  |  |
| Co-applicant<br>(if applicable) |  |  |

## Funding Requested

| <b>Amount requested from each Institution:</b>       | £ | C\$ | SFr |
|--|---|-----|-----|
| Oxford Neuroscience                                  |   |     |     |
| Brain@McGill   |   |     |     |
| ZNZ  |   |     |     |
| <b>Other financial contribution to the activity:</b> |   |     |     |
| Oxford Neuroscience                                  |   |     |     |
| Brain@McGill   |   |     |     |
| ZNZ  |   |     |     |

Please append the following information to this application form

1. A two-page description of the proposed activity and anticipated outcomes, including how it may lead to joint applications to external research funding organizations in future. **The added value of the joint effort must be demonstrated clearly.**
2. CVs: For Principal Investigators, full CVs including a list of publications in the last five years. For listed co-applicants, a shorter CV (a publication list is not required). No CVs are required for those listed as beneficiaries of the proposed activity.
3. A budget including a detailed justification of all costs requested. Please indicate which costs will be incurred by each institution. Please calculate costs using the current exchange rate. The maximum amount that can be requested for a workshop is C\$10,000 and for a pilot project C\$30,000 or the equivalent in £GB/SFr.

Please email completed application form along with the attachments to [nicholas.irving@ndcn.ox.ac.uk](mailto:nicholas.irving@ndcn.ox.ac.uk), [anne.mckinney@mcgill.ca](mailto:anne.mckinney@mcgill.ca) and [wknecht@neuroscience.uzh.ch](mailto:wknecht@neuroscience.uzh.ch) by the deadline

## **Appendix 2 Assessment Criteria**

### **Workshops/Pilot Projects**

1. What is the standard and originality of the proposed activity, including the extent to which the proposed activity represents an additional gain on top of what could be achieved by each group on their own?
2. What is the track record of the applicants?
3. Priority will be given to researchers who have not previously received an award from the partnership.